

****REVISED****
PIERCE COUNTY
BUILDING COMMITTEE MEETING AGENDA
Tuesday, October 13th, 2020 – 4:00 p.m.
LEC – EOC Conference Room; 555 W Overlook Dr. – Ellsworth, WI

For persons who wish to attend remotely, please join online meet.google.com/txr-gwqm-ybt or by phone (US) +1 970-579-1019 PIN: 333 289 627#

#	Action	Presenter
1.	Call to order. 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items	Chair
2.	Establish and adopt agenda.	Members
3.	Approve minutes of the <i>September 8, 2020</i> meeting.	Members
4.	Discuss/take action whether or not to continue authorization for the snowmobile trail to cross the County Property that the LEC is located on.	Forss/Members
5.	Discuss space needs, Annex & New Hearing/Courtroom Remodeling progress.	Forss/Matthys
6.	Discuss/take action on the Seyforth Building roof replacement and roof insulation project.	Forss/Matthys
7.	Discuss/take action on sound proofing measures in the Seyforth Building.	Matthys/Aubart
8.	Discuss/take action on adding paper towel dispensers in Campus Restrooms	Forss
9.	Discuss/take action the Maintenance Dept. installing snow fencing on the County Property that the LEC is located on.	Forss
10.	Discuss/take action on the Fairgrounds Keeper to contact the English Lutheran Church to ask them to make improvements to their Church Stand.	Kelly
11.	Future Agenda Items	Members
12.	Next Meeting Date (2 nd Tuesday the 10th of November:2020)	Members
13.	Adjourn	Members
14.		
15.		
16.		
17.		
18.		
19.		

A quorum of county board supervisors may be present. 10/05/20 jforss
 Revised 10/08/2020 CJK

**UNAPPROVED MINUTES OF THE
BUILDING COMMITTEE MEETING HELD
September 8, 2020 – 3:00 p.m.**

**STATE OF WISCONSIN
COUNTY OF PIERCE**



**County Board Room; Courthouse
414 W. Main St., ELLSWORTH, WI**

2020 - 08

1) Meeting Convened

The Pierce County Building Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Jon Aubart called the meeting to order at 3:00 p.m.

1a) Those Present

A quorum was established acknowledging 4 members present; 1 excused.

Members present:

Jon Aubart District #3
Scott Bjork District #7
Dale Auckland District #12
Jerry Kosin District #15

Absent/Excused:

Mike Kahlow District #6

Also present: Jeff Holst-Dist. 16, Jerry Forss-Maintenance Supervisor, Matt Kelly-Fair Groundskeeper, Jason Matthys-Administrative Coordinator, Jamie Feuerhelm-County Clerk, Brad Lawrence-Corp Counsel, & Scott Schoepp-County Park Superintendent.

1b) Public Comment

None.

2) Agenda Adopted

Motion by J. Kosin/D. Auckland to adopt agenda as presented; motion carried unanimously.

3) Minutes Approved

Motion by J. Kosin/S. Bjork to approve minutes of the July 14th & Aug. 11th, 2020 meetings; motion carried unanimously.

4) Discuss/take action whether or not to continue authorization for the snowmobile trail to cross the north section of the Jail/Sheriff's Office facility property.

Chairman J. Aubart expressed concern about the safety of the current route across the property & the possible conflict snowmobiles could have with Law Enforcement & Emergency vehicles entering & exiting the property. He added that he would like to see the issue addressed by the Law Enforcement Committee before the Building Committee takes any further action. Alternate routes were suggested by Maintenance & Parks staff. Motion by D. Auckland/J. Kosin to refer snowmobile trail issue to the Law Enforcement Committee for their input; motion carried unanimously.

5) Closed Session

Motion by S. Bjork/J. Kosin to go into closed session at 3:17 p.m. pursuant to §19.85 (1)(e) Wis. Stats. for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Consideration of a lease amendment with the USDA for continued occupancy of office space at the Pierce County Office Building (PCOB). Motion carried unanimously by roll call vote.

6) Open Session

Committee returned to open session at 3:24 p.m. by motion of S. Bjork/J. Kosin; motion carried unanimously by roll call vote. Motion by S. Bjork/D. Auckland to approve lease amendment with USDA for space leased in PCOB at the same rate as initial agreement for the next three years; motion carried unanimously.

7) Discuss/take action on Maintenance Dept. 2021 Budget Building Outlay Capital Improvement expenditures

J. Forss presented suggestions for Building Outlay expenditures for 2021 to include shelving for secured storage area, restroom remodels, & campus improvements. Committee discussed alternate designations. Members concurred that tower shelters need to be addressed sooner than later & suggested the \$50,000 designated for shelving be directed there. Motion by J. Kosin/S. Bjork to designate 2021 Maintenance Building Outlay Capital Improvement expenditures as follows: \$50,000 Tower Shelter Maintenance; \$19,100 Restrooms Remodel; \$9,536 Campus Improvements. Motion carried unanimously.

8) Discuss/take action on a floor sweeper Fairgrounds

J. Forss explained the Dept. currently has one but an additional one would prove time saving as the unit is used frequently by both Maintenance & the Fairgrounds. Multiple prices were researched with best price for new model coming from Oak Ridge Chemical for \$3,394.61. He added that there were available funds in the 2020 budget under Fairgrounds Supplies. Motion by S. Bjork/D. Auckland to approve purchase of floor sweeper from Oak ridge Chemical in the amount of \$3,394.61 from funds as noted above; motion carried unanimously.

9) Discuss space needs

J. Forss indicated that there was nothing new to report at this time. AC J. Matthys updated the Committee on Annex Remodel project, indicating that an additional wall would need to be removed along with the mechanical elements contained within in regards to the new County Board Room area. No action taken.

10) Update on the Courthouse Interior Dome Repairs

J. Forss stated that he was informed that insurance would not cover the damages in the Courthouse Dome. He indicated that he would draft a RFP to get bids to repair the area. AC J. Matthys stated that Data Analyst Josh Solinger offered his assistance in drafting such a proposal. No action taken.

11) Future Agenda Items

- Snowmobile trail route on County property
- Courthouse Dome/Cupola repairs

12) Next Meeting Date

Next regular meeting set for Oct. 13th, 2020 at 4:00 p.m.; Annex Conference Room.

13) Adjournment

Meeting adjourned at 3:55 p.m. by motion of S. Bjork/D. Auckland; motion carried unanimously.

Respectfully submitted by: Jamie R. Feuerhelm, Pierce County Clerk

October 13th, 2020 BCM Packet Material

#4 - Snowmobile Trail at the LEC – *Discussion of the snowmobile trail crossing the County Property that the LEC sits on was discussed at the September 8, 2020 Building Committee Meeting. The Building Committee asked to have this discussion brought to the Law Enforcement Committee for input before they make a final decision on the snowmobile trail at their October 13, 2020 Buildings meeting. This will be discussed at the LEC Meeting prior to the October meeting and I will bring the information from that meeting to the BCM. The following was information that I presented at the 9-8-2020 BCM.*

I was asked by our Administrator Coordinator who I believe was asked by Mr. Aubart to have this put on the agenda. In the packet you will find a map and some documentation provided by Scott Schoepp. I don't know the exact amount of years but, the snowmobile trail has crossed that section of Pierce County Land for many years. The winter during the construction of the LEC the trail still crossed the property on the South side similar to the Orange Option as displayed on Snowmobile Trail Options Map. The difference then was the trail was rerouted to cross in line with the old field road that comes off of Hwy 65. The ditch on the East side of HWY 65 is very steep and once the snow banks grew, it became a very dangerous deal. The winter after the LEC opened in 2017, I was approached by the Snowmobile Council with a request to cross the property on the North and West side of the property as shown on the Snowmobile Trail Options Map. I brought this request to the December 12th, 2017 Building Committee Meeting in which the motion carried unanimously to allow the trail to cross the land. The Sheriff told me when the trail was placed in its new location that she was concerned that an officer leaving the LEC with their lights and sirens going had the potential of hitting a crossing snowmobiler. While there is that possibility and

may have happened, I personally have not heard of any instances of this happening or close to happening. Also depending on which side of the trail crossing you measure from; the trail is only a 100' to 130' from a stop sign which all vehicles no matter the conditions should stopping at.

Using the Pierce County Trail 2018-2020 Map, I did a quick count of where the marked trail crosses either Township, Village, City, County, State, US or other public roadways which some are posted with 55MPH speed limits and sometimes traveled by people that are traveling them for the 1st time and came up with an approximate count of 229. 82 of those crossings are Township, Village, City, County, State, US or other public roadways which some are posted with 55MPH speed limit.

I contacted the WI DNR for a count of accidents that have happened in Pierce County during the last 5 winter seasons and have not received that information yet. I know there have been a few but, I personally don't think it is a very big number.

Anyway, with all of that said, I was already planning to put this on this month's meeting agenda to seek authorization to allow the trail to be changed to the Proposed Orange Option as shown on the map to allow Maintenance to install a longer section of snow fence through the area where the trail has crossed in the area in question. Maintenance placed a few 100 feet of snow fence on the property last winter and it helped greatly with controlling the snow drifting on the LEC roads. The area where the trail crossed left an avenue for the drifting to occur. While I fully understand that the County has no obligation to allow the trail to cross its land, the trail system is a County ran program that does bring revenue to the County.

To help support this County program, I think the Orange Trail Option is the best option.

#5 – Space Needs, Annex & New Hearing/Courtroom

Remodel – I am not aware of any new space needs at this time. The Annex Remodeling is going well and is on schedule with a completion date towards the end of next month and the Hearing room is on schedule with being completed at the end of this month.

#6 – Seyforth Building Projects –

Randy LaFave of Market and Johnson has a bid package ready to send out for the new roof insulating and roof decking project portion of the Seyforth Building Roof Work. Bruce Andrews Seamless Gutters who we have a signed contract with for the replacement of the shingles has said they will continue to honor their price for that portion of the project. Due to the Covid-19 situation the Seyforth Building is being used for Jury Selection purposes. I have had a conversation with our Administrative Coordinator and we both agree that with the possible conflict between construction on the roof and jury selections coupled with the astronomical high cost of lumber in today's Covid-19 Market that it may be in the County's favor to wait till spring to have M&J seek proposals for the Insulating and roof decking portion of this project.

I will be looking for a directive on how to proceed with this project.

#7–Sound Proofing for the Seyforth Buildings big room –

Fair Committee Chair Person Bergseng and Building Committee Chair Person Aubart met one day to discuss the possibility of adding some sound proofing to the ceiling area of the big room in the Seyforth Building. Administrator Coordinator Matthys has worked on getting some quotes for this project. The AC will include whatever information he has. There once was some funding for several years in the Building Outlay for such a project when this big room was talked about being an extra courtroom.

Somewhere along the line it was decided that this area would not be used for a courtroom and for the few days a year that this area was used it wasn't worth spending the money to add the sound proofing. These funds were combined with other left-over funds for projects in the Building Outlay and a Line Item of "Fairgrounds Improvements-5-6-19 F&P Minutes" which on 6-10-2020 had a balance of \$62,441.00 in it. Since then approximately \$7,875.00 has been spent from that line item for the Braun InterTech Corp. to do assessments on the Seyforth Building and Silver Barn's roof structures leaving an approximate balance of \$54,566.00. The funding for the Seyforth Buildings Roof Insulating is to be funded from this line item and the last estimate for that was approximately \$45,200.00. Not knowing how the pricing for this Insulation project will be coming in on the next round of proposals, there may or may not be any funding left in this line item for sound proofing.

#8 – Paper Towel Dispensers – Back in 2012 & 2013 the Courthouse and the Annex had some restrooms remodeled. It is my understanding that the Building Committee was trying to make the remodeled restrooms as touch free as possible by using motion operated toilets, urinals, faucets, soap dispensers and electric hand dryers. At the October 23, 2012 Building Committee Meeting the Building Committee unanimously voted to have electric hand dryers installed in place of towel dispensers in the restrooms. There have been requests to have the disposable towel option to be placed back in the restrooms. There were a few requests prior to Covid-19 but, now there have been even more as people are feeling that the electric dryers are not sanitary and that they have nothing to grab the door handles with when ready to exit the restrooms. I would like to add some type of multifold towel dispenser to these restrooms so that the users have the option of either. Talking with the supplier we use for janitorial needs, he said for less than a total of \$150.00 he can get us set up with dispensers for the multi fold towels. I would ask for a motion to install the towel holders.

#9 – Snow Fencing – Last year the Maintenance Department put up about 700' of snow fencing on the County Property where the LEC is located and it helped substantially with the drifting of snow on the roadways in those areas. I would like to put that fencing and possibly another couple hundred feet this winter and each winter to come after. The fencing and post should be reusable for many seasons.

I would ask for a motion to be able to put up the snow fencing for this coming winter season and the next winters in the future.

#10 – English Lutheran Church Stand – Fairgrounds Keeper Kelly has told me that the English Lutheran Fair Stand is now the shabbiest looking building on the grounds and would like permission to approach the church and ask them if they would please at a minimum put a new roof on the stand and give the outside a coat of paint.

I would look for a motion to let Fairgrounds Keeper contact the English Lutheran Church in regards to their building maintenance needs.

#4 Snowmobile Trail

Pierce County Building Committee
Meeting Date: September 8, 2020

Agenda Item: Discuss/take action on location of snowmobile trail on county property near the Law Enforcement Center

Requesting Agency: Pierce County Snowmobile Council

Background:

- 1) Pierce County participates in the WI DNR snowmobile trail grant program which provides 223.6 miles of public snowmobile trails.
- 2) The county obtains \$67,080 on an annual basis to provide funding for the operation and maintenance of those trails.
- 3) The vast majority of these trails exist on private property.
- 4) One of the most challenging aspects of the program is maintaining a contiguous trail system. Due to our topography and housing density, any trail closures can have severe consequences on several miles of trail.
- 5) Providing a trail through population centers and developed areas is extremely challenging.
- 6) Pierce County has granted the Pierce County Snowmobile Council trail privileges for well over 25 years. The primary location of this trail has existed in and around the current site of the Law Enforcement Center.
- 7) Due to a land use change that was created with the construction of the Law Enforcement Center, the possibility of allowing the snowmobile trail around the new site was requested in 2017.
- 8) The following excerpt is from the December 12, 2017 Building Committee meeting when the matter was discussed.

11) Discuss/Take action on the snowmobile trail crossing the new facilities property
J. Fors stated that he was contacted by a couple snowmobile people requesting to allow a snowmobile

Building Committee > 12/12/17

Page 2 of 3

crossing over the new jail facility property. He added that he investigated & mapped out a possible route for the trail to pass. Motion by K. Snow/S. Bjork to approve snowmobile crossing on new jail facility property; motion carried unanimously.

- 9) Since 2017, the trail has existed on the property in its current location which is shown in green on the attached map.

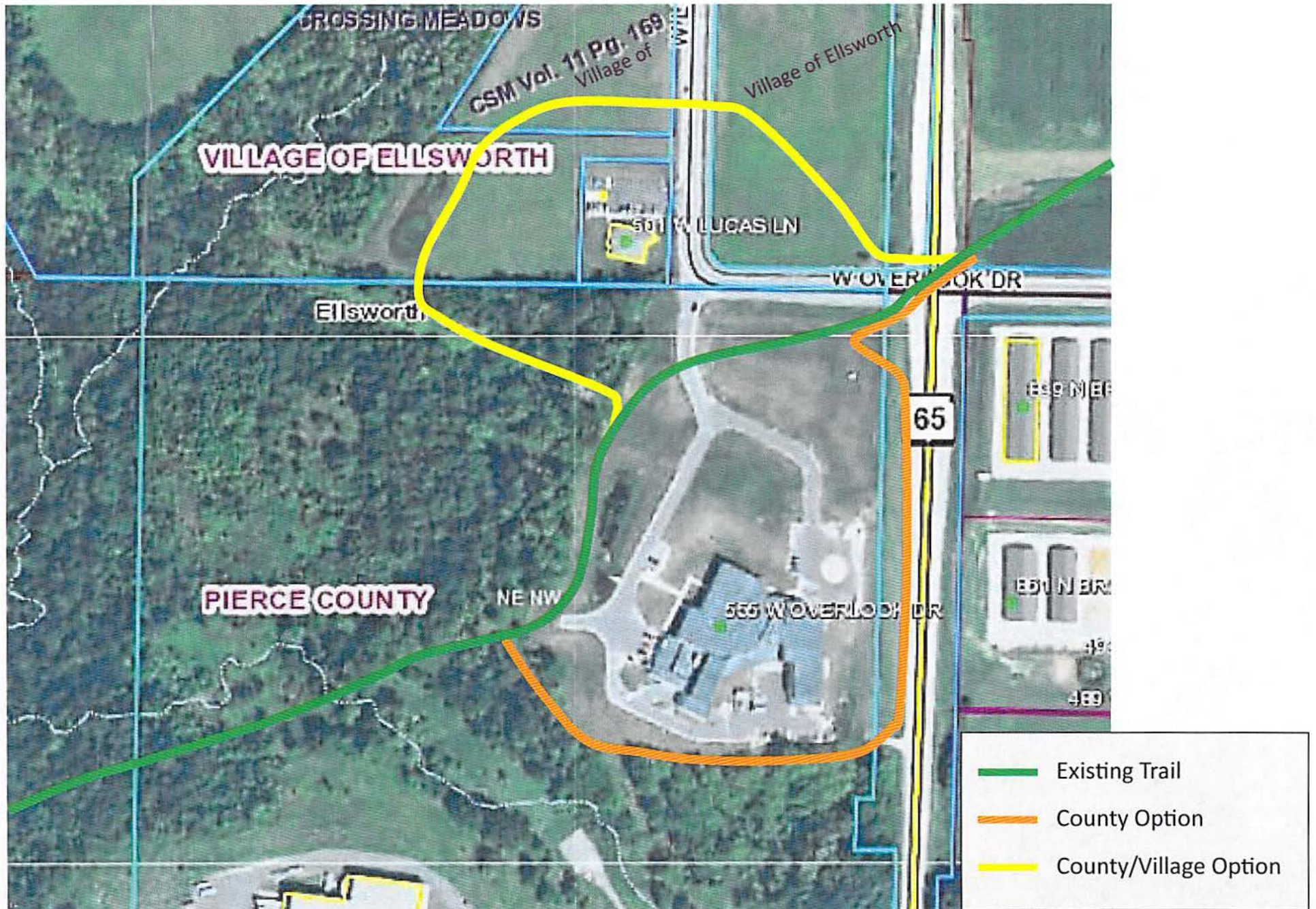
Current Issues:

- 1) In the spring of 2020, notice was provided that the current location of the trail may need to be changed due to possible safety concerns.

Possible Solutions:

- 1) Leave the trail in the current location. (Attached map - Green).
- 2) Authorize the trail to be located around the backside of the Law Enforcement Center which will eliminate crossing the LEC access road. (Attached map - Orange) This location requires county authorization only.
- 3) Authorize the trail to be located on the county forested property located to the west of the LEC. The trail could possibly utilize the existing gas pipeline clearing but does traverse a very steep ravine which may be problematic. This location requires county, village and possibly pipeline authorization; the village and gas company have not been contacted as of yet. (Attached map – Yellow)
- 4) No longer allow the snowmobile trail to exist on county property.

Snowmobile Trail Options





#7 Seyforth Build. Sound Proofing



Accounts Payable Invoice Report

Invoice Date Range 01/01/20 - 12/31/20

Report By Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 6723 - Braun Intertec Corporation									
B210156	BOA: Fair Grounds Improvements, Seyforth Building Roof Assessme	Paid by Check #60886		05/20/2020	05/20/2020	05/20/2020		05/22/2020	3,920.50
B220693	BOA Fairgrounds Improvments - Silver Barn Assessment	Paid by Check #62326		08/12/2020	08/12/2020	08/12/2020		08/14/2020	3,953.00
Vendor 6723 - Braun Intertec Corporation Totals						Invoices	2		\$7,873.50
Grand Totals						Invoices	2		\$7,873.50

Bruce Andrews Seamless Gutters, LLC**Contracting Service Agreement**

Date : 05/15/2020

	Customer
Representative: Jeremy Andrews	Name: Jerry Forss
Address: PO BOX 39	Address: 428 West Grove Street
City, State and Zip: Bay City WI 54723	City, State and Zip: Ellsworth WI 54011
Tele: 715-308-5875-Cell / 715-448-2200-Office	Tele: (715) 273-6875

Protect building and landscape as much as possible
check to make sure all roof deck is sound. Tear Off and Replacement
(Rotten Wood or Decking may be additionally charged if needed)

Installation Project Scope:

#4 Seyforth Building Additional Upgrades for County
Removal of Existing Decking and Insulation
Add In 120' - 1x8 Fascia Boards and Wrapping.....\$2,880.00
1 1/2 Foam - Tongue and Groove- 230 Sheets....\$21,983.10
Grace & Peel Stick- Ice & Water Barrier 36 Rolls .. \$8,638.92
Adding Decking 71.4 SQ
233 Sheets \$11,650.00

This is in addition to the already installed Ice & Water barrier
This contract pricing is in addition to the contract for the
roofing portion that is cover by insurance.

Contract Price: \$45,152.02

Payments:

Qualifications and conditions:

State color choice here--

Certificate by Customer

Customer hereby certifies that he or she has read this Agreement, Including The Terms and Conditions
below and on the reverse, if applicable, and that the customers understand the same and hereby authorizes
Contractor to commence the Project.

Contractor Signing Information	Customer Signing Information
Authorized signature: Jeremy Andrews	Signature:
Date of Signing:	Date of Signing:

1. Contracting Services. Contractor agrees to complete the A Project in a good and workmanlike manner, in accordance with the terms and conditions of this Agreement, and subject to compliance by Customer with its obligations under the Agreement. Any alterations or deviation from the above Specification involving extra cost of material or labor will be executed upon written order for same, and will become an extra charge over the sum mentioned in this contract. The customer will be responsible for all additional costs and the time for work due to concealed conditions. Contractor will not be responsible for any work outside of this agreement.
2. Payment. Customer agrees to pay the Deposit upon execution of the Agreement and the balance of the Total Contract Price upon substantial completion of the Project. In the event of a default of the Agreement by customer, interest will accrue at the rate of 1.5 percent per month. Customer is required to pay all legal fees and costs contractor incurs to recover payment.
3. Customers Obligations. Customer agrees as follows:
 - (a) to select and all materials, colors designs and other selections as contractor may request forthwith upon Contractors request
 - (b) to comply with the qualifications and conditions referred to above, if any.
4. Warranty by contractor. Contractor warrants that all work will be completed in a good and workmanlike manner, free in defects in workmanship for a period two (2) years. Customer sole remedy in the event that Contractors breaches this Warranty is to require Contractor to repair, or at Contractors sole option, replace any defective workmanship or materials. This warranty is the sole warranty provided by Contractor and replaces any warranty, express or implied, in law or equity. Limitations on Liability, Contractors, Liability for any losses or damages suffered or incurred by customer as a result of performance buy contractor of its obligation under this Agreement shall be limited to the amount paid by customer under this Agreement. Under no circumstances shall contractor be liable for any damages caused to customer by reason of any delay in commencement or completion of the project, whether within or outside contractors control.
6. Regarding property and landscape, while efforts will be made to protect property and plants, there will always exist the possibility of some harm to plant, lawn, and trees, Large trucks may drip oil, scratch on in other ways harm driveways, contractors will make efforts to prevent any damage, customer will not hold contractor responsible.

Building Outlay Analysis

Electrical-2009	6,595
PCOB Exter Work Project Fund - 7-8-19 F&P Minutes	1,385
Fairgrounds Improvements - 5-6-19 F&P Minutes	62,441
Refurnish marble courthouse floor-2012	50,000
Annex Maintenance/Remodeling-2013	147,789
Paneling/Boards for Elevator Stairway-2013	10,000
Sidewalks-PCOB/Courthouse-East of Elevator-2014	1,101
Tower Sites Landscaping, Drainage-2014	5,084
Annex Jail Remodel & Maintenance-2014+1-4-16F&P	360,806
Campus Parking-2015	5,708
Campus Building Carpet Replacement-2016	4,423
Blue Building Repairs-2016	47,589
Generator Maintenance-2016	4,000
Campus Concrete-2017	13,186
Paint Campus Walls-2018	852
Campus Improvements-2018	36
<u>Projects approved in 2019 Budget with funding within plus \$13,536:</u>	<u>8,920</u>
Carpet-2019	
Parking Lots-Sealcoating & Striping-2019	
Concrete-Courthouse Front Steps, Curbing PCOB-2019	
Bathroom-2019	
Campus Improvements-Landscaping -2019	
Blue Building Repairs-2020	50,000
Courthouse Parking Lot Addition	23,700
PCOB Restroom Painting	4,936
Transfer In from General Fund-Res. #19-22-1-28-2020 Roof Repair	543

Balance as of 6-10-2020 809,094

#8 Towel Dispensers

**APPROVED MINUTES OF THE
BUILDING COMMITTEE MEETING HELD
October 23, 2012 – 4:00 p.m.**

**STATE OF WISCONSIN)
COUNTY OF PIERCE)**

**COUNTY CLERK'S OFFICE
ELLSWORTH, WI**

2012 - 20

The Pierce County Building Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman Dan Reis called the meeting to order at 4:02 p.m.

1) Meeting Convened

A quorum was established acknowledging 5 members present.

2) Those Present

Members present:

Scott Bjork	District #7
Ken Snow	District #9
Dan Reis	District #13
Ron Bartels	District #14
Jerry Kosin	District #15

Absent/Excused:

Also present:

Ruth Wood	District #4
Cecil Bjork	District #5
Jo Ann Miller	Admin. Coord.
Scott Walker	Maintenance Supervisor
Jamie Feuerhelm	County Clerk
Ken Hines	Fair Groundskeeper
Raivo Balciunas	Ayres & Associates
Jason Schulte – Press;	Angie Nelson – citizen; Tom Geisfield
Sunnyside Construction	

Motion by K. Snow/J. Kosin to approve agenda as presented; motion carried unanimously.

3) Agenda Approved

None.

4) Public Comment

Motion by S. Bjork/J. Kosin to approve minutes of Oct. 9TH, 2012 meeting; motion carried unanimously.

5) Minutes Approved

R. Balciunas from Ayes & Associates presented further project specifications & drawings. Ayres also suggested several itemized deductions from the project to reduce overall cost. They were as follows to include estimated cost reduction:

**6) Restroom Project –
Courthouse**

- Epoxy flooring in lieu of ceramic; \$2410.00
- Epoxy wall paint in lieu of ceramic; \$18,150.00
- Reuse existing toilet room accessories; \$1500.00
- Paper towel dispensers in lieu of electric hand dryers; \$1560.00
- MC electrical cable in lieu of rigid conduit; \$5250.00
- Reuse 4 lavs, 2 urinals, 5 water closets; \$2530.00

Total potential reductions \$31,400.00. Committee discussed the various deduction options & R. Balciunas explained consequences & end product of each. Motion by S. Bjork/J. Kosin to direct Ayres & Assoc. to implement all suggested deductions to the project except that for paper towels dispensers. That item to remain as initially proposed with electric hand dryers. Motion carried unanimously.

Maintenance Supervisor S. Walker stated that one of the County fleet cars was put out for sale on sealed bid by direction of the Finance & Personnel Committee & that ten bids were received. A list of the ten bidders & their bid amounts was provided to the Committee, with the highest bidder being one Flint Campbell in the amount of \$3550.00. Motion by K. Snow/J. Kosin to accept bid for car from Flint Campbell in the amount of \$3550 & forward to the Finance & Personnel Committee recommending approval of the same; motion carried unanimously.

7) County Fleet Car Bids

- A. HVAC Fencing – S. Walker stated that he was informed by contractor that the materials should arrive on Oct. 29th & then they were to set up a time to complete the project.
- B. Handicap Door Openers – S. Walker stated that the department is in the process of installing the three openers in the Annex portion of the Courthouse as previously approved by Committee.
- C. Exhibit Building – R. Balciunas reported that the project is still in the design phase & nearing completion.
- D. Parking lot resurfacing – S. Walker indicated the project was nearly completed except for the installation of bollards. A/C J. Miller added that there were a few odd & end things to take care of & then the project would be complete.
- E. Dome – S. Walker reported that there were a few small items the contractor had to complete & then they would go through the final walk-through & punch list.

8) Bond & other Project Updates

S. Walker informed the Committee that he was still in contact with the Ellsworth Fire Chief & planning the burning of the houses at 364 & 372 Grove St., Ellsworth to use as training exercises. Village of Ellsworth resident Angie Nelson addressed the Committee to ask if they considered opening up for bid the items, fixtures, &/or materials inside the houses to the public. Committee discussed issue & felt the liability would be high in comparison to the amount of money to be gained by the selling of such items. No action taken.

9) Grove Street Houses

S. Walker summarized status of project & indicated they were ready to move forward with a formal plan. R. Balciunas presented a proposal for Ayres & Assoc. to perform consulting services & draft plans with various options. Motion by J. Kosin/R. Bartels to accept proposal from Ayres & Assoc. for consulting services & preparing concept plans in an amount not to exceed \$6600.00 with funds to come from the Property Acquisition Fund; motion carried unanimously.

10) Retaining Wall/Landscaping Courthouse

S. Walker presented a list of projects he currently has scheduled for the department to perform during the winter months, to include: railings for stairs

11) Update on Winter Projects – Maint. Dept.